



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

PERFORMANCE MONITORING COMMITTEE OUTCOMES

Report of the Chair of the
Performance Monitoring Committee

Agenda No:

Date: 28 May 2010

Purpose of Report:

To report to Members on the business and actions of the Performance Monitoring Committee meeting of Friday 26 March 2010.

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1. BACKGROUND

As part of the revised Governance arrangements the Authority have delegated key responsibilities for Performance Monitoring to the Performance Monitoring Committee. As part of those delegated responsibilities, the Chair of the Performance Monitoring Committee and the Management lead report to the Authority on its business and actions.

2. REPORT

- 2.1 The minutes of the meeting held on Friday 26 March 2010 are attached to this report at Appendix A. The following summarises the main points of the paper discussed at the meeting.
- 2.2 The Committee were receipt of a report which updated on how the Nottinghamshire and City of Nottingham Fire Authority performed in Quarter 3 2009/10, against its national indicators (NIs) and key performance indicators (KPIs).
- 2.4 The report outlined the aggregated targets at Service level and depicted how the organisation is performing against its statutory indicators. Performance compared to targets was demonstrated, as well as performance compared to the previous year and the previous two years. This allows for an overall snapshot of how the organisation is performing in specific areas. All NIs and KPIs require an appropriate commentary from the manager responsible. These responses detail what actions are being taken and if there are any significant issues which need to be considered in relation to the overall totals.
- 2.5 A number of high performing areas were highlighted to the Committee, these included:
- NI33a – Deliberate Primary Fires;
 - NI33b – Deliberate Secondary Fires;
 - NI49iii – Non Fatal Casualties;
 - KPI 207 – Fires in Non Domestic Premises.
- 2.6 Additionally, there were two specific areas where performance is currently below target and the Committee were updated on strategies to be put in place to address these issues. The areas concerned relate to:
- N149i – Primary Fires;
 - KPI 142ii – Accidental Dwelling Fires
- 2.7 It was resolved that the Quarter 3 performance be noted and the Service's overall performance continue to be monitored. Further, that the Area Manager Risk Response and his team be congratulated on their excellent work in providing the statistics and the background details. Finally, that the national indicators for fatalities due to primary fires and for non-fatal casualties be compared with the figures for Staffordshire and Avon, and a report be submitted to a future meeting if anything significant was discovered.

3. FINANCIAL IMPLICATIONS

All financial implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

All human resources and learning and development implications were considered as part of the original reports submitted to the Performance Monitoring Committee.

5. EQUALITY IMPACT ASSESSMENT

An initial equality impact assessment has identified no specific aspects relating to a disproportionate effect in respect of the key equality strands.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising from this report.

8. RISK MANAGEMENT IMPLICATIONS

The monitoring of performance will be an essential part of the Service's development. The Comprehensive Performance Assessment and associated audit processes will continue to scrutinise the Service's overall performance. Failure to act on poor performance could lead to intervention.

9. RECOMMENDATIONS

That Members note the contents of this report and the business undertaken by the Performance Monitoring Committee.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Councillor Gordon Wheeler
CHAIR OF PERFORMANCE MONITORING COMMITTEE



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

PERFORMANCE MONITORING COMMITTEE

MINUTES

of meeting held on **26 MARCH 2010** at Fire and Rescue Services Headquarters,
Bestwood Lodge, Arnold, Nottingham, from 10.00am to 10.25am

Membership

Councillor Wheeler (Chair)
Councillor Fielding
Councillor James
^ Councillor Rigby
Councillor Sykes

Members absent are marked ^

17 APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Rigby.

18 DECLARATIONS OF INTERESTS

No declarations of interests were made.

19 MINUTES

RESOLVED that the minutes of the last meeting held on 8 January 2010, copies of which had been circulated, be confirmed and signed by the Chair.

20 PERFORMANCE UPDATE – QUARTER 3 2009/10

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, informing the Committee as to how Nottinghamshire and City of

Nottingham Fire and Rescue Service had performed against its National Indicators (NI) and Key Performance Indicators in quarter 3.

During a lengthy discussion the following additional information was provided -

- (a) NI – Primary fires (page 28) – there had been a significant rise in primary fires in the last quarter and most of these had been in the Sutton in Ashfield area where there had been 29 fires compared to 9 in the same quarter last year. An analysis of the fires had not produced anything specific and the increase was being attributed to the down turn in the economy and more people cooking at home rather than eating out and to the bad weather. There had been no fatalities in the area due to the success of media campaigns highlighting the dangers and the actions which people should take. The Community Task Force was working in the area and Community Protection Officers and wardens had been engaged to talk to people. Of the 29 fires, 26 premises had smoke detectors which showed the significant success of driving home the message on the importance of fitting and maintaining smoke detectors, including changing the battery. With regard to the 5 deaths from primary fires it was stated that it was not possible to achieve zero as if someone was intent on taking their life there was little which could be done. Nottinghamshire now had the lowest fire death figures for 45 years, which had been achieved mostly as a result of the prevention programme.
- (b) NI – Secondary fires (page 28) – there was generally a reduction in secondary fires. However in the Manton area (Worksop) there had been an increase in vehicle fires but this had been attributed to a group of individuals who had now been arrested and the problem had disappeared.
- (c) KPI 12i – Sickness whole time staff – following the last quarter's increase in sickness, the figures for quarter 3 had fallen significantly with the whole time absence reduced by 363 days on the previous quarter. The average absence per employee was 1.33 days per quarter which was below the target figure of 2.1 days lost per quarter per employee.
- (d) KPI 12ii – Sickness all staff – there had been a small reduction in long term sickness for non uniformed staff but an increase in short term absence. This increase had been investigated and there was no evidence of a common reason for absence or that sickness absence was concentrated in particular job roles. During the period there were 9 non uniformed employees who were absent on a long term basis (more than 28 days) – of these 1 employee had left and the remaining 8 had returned to work. The overall reduction in the third quarter over the total workforce was 276 days on the previous quarter (-17%).

RESOLVED

- (1) that the quarter 3 performance be noted and the Service's overall performance continue to be monitored;
- (2) that John Mann and his team be congratulated on their excellent work in providing the statistics and the background details;

- (3) that the National Indicators for fatalities due to primary fires and for non fatal casualties be compared with the figures for Staffordshire and Avon and a report be submitted to a future meeting if anything significant was discovered;
- (4) that prior to the next meeting an informal discussion be held for an hour between members and officers of this Committee on what the Committee should be doing rather than what it was doing, with guidance and advice being given by officers, and members advising on what additional information they required.

For Note